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The Professional Portfolio



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The image on the cover shows the Louvre Pyramid in the main courtyard of the Louvre Palace in Paris, France.

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Acknowledgements

ABOUT AGAINST THE CLOCK

Against The Clock, long recognized as one of the nation's leaders in courseware development, has been publishing high-quality educational materials for the graphic and computer arts industries since 1990. The company has developed a solid and widely-respected approach to teaching people how to effectively utilize graphics applications while maintaining a disciplined approach to real-world problems.

Having developed the *Against The Clock* and the *Essentials for Design* series with Prentice Hall/Pearson Education, ATC drew from years of professional experience and instructor feedback to develop *The Professional Portfolio Series*, focusing on the Adobe Creative Suite. These books feature step-by-step explanations, detailed foundational information, and advice and tips from industry professionals that offer practical solutions to technical issues.

Against The Clock works closely with all major software developers to create learning solutions that fulfill both the requirements of instructors and the needs of students. Thousands of graphic arts professionals — designers, illustrators, imaging specialists, prepress experts, and production managers — began their educations with Against The Clock training books. These professionals studied at Baker College, Nossi College of Art, Virginia Tech, Appalachian State University, Keiser College, University of South Carolina, Gress Graphic Arts Institute, Kean University, Southern Polytechnic State University, Brenau University, and many other educational institutions.

ABOUT THE AUTHOR

Erika Kendra holds a BA in History and a BA in English Literature from the University of Pittsburgh. She began her career in the graphic communications industry as an editor at Graphic Arts Technical Foundation before moving to Los Angeles in 2000. Erika is the author or co-author of more than twenty books about Adobe graphic design software. She has also written several books about graphic design concepts such as color reproduction and preflighting, and dozens of articles for online and print journals in the graphics industry. Working with Against The Clock for more than ten years, Erika was a key partner in developing *The Professional Portfolio Series* of software training books.

CONTRIBUTING AUTHORS, ARTISTS, AND EDITORS

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Finally, thanks to **Angelina Kendra**, editor, and **Liz Bleau**, copy editor, for making sure that we all said what we meant to say.

Walk-Through



Each project begins with a clear description of the overall concepts that are explained in the project; these goals closely match the different "stages" of the project workflow.

The Project Meeting

Each project includes the client's initial comments, which provide valuable information about the job. The Project Art Director, a vital part of any design workflow, also provides fundamental advice and production requirements.

Project Objectives

Each Project Meeting includes a summary of the specific skills required to complete the project.



Using Color Groups and Live Color

- 1. Download Website_BICC14_RF.zip from the Student Files Web page.
- Expand the ZIP archive in your WIP folder (Macintosh) or copy the a contests into your WIP folder (Windows).
 This results in 640% ramed [unbayte, which contains the files you used for a You should also use this folder to use the files you create in this project.
- Open the file dh-site ai from the WIP>Website folder.
- In the Layers panel, expand all five layers and review the
 The breit its lower follows a structuse that is fairly common in \(^1\)



Real-World Workflow

Projects are broken into logical lessons or "stages" of the workflow. Brief introductions at the beginning of each stage provide vital foundational material required to complete the task.

Point tool, nested under the Pen The Pen tool is used to change anchor points from technically active.

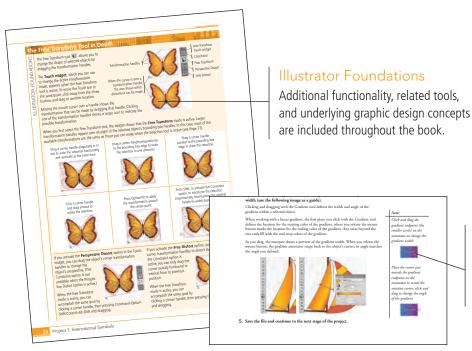
Project 2: Regatta Artwork

Step-By-Step Exercises

Every stage of the workflow is broken into multiple hands-on, step-by-step exercises.

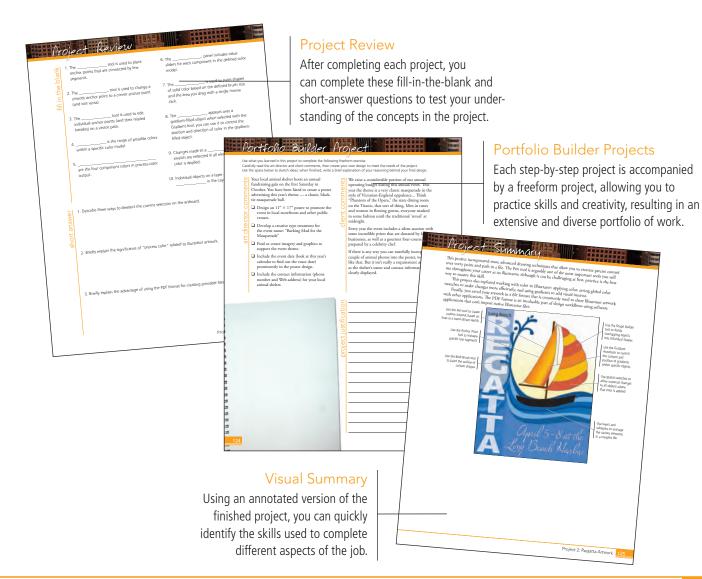
Visual Explanations

Wherever possible, screen shots are annotated so that you can quickly identify important information.



Advice and Warnings

Where appropriate, sidebars provide shortcuts, warnings, or tips about the topic at hand.



The Against The Clock Portfolio Series teaches graphic design software tools and techniques entirely within the framework of real-world projects; we introduce and explain skills where they would naturally fall into a real project workflow.

The project-based approach in The Professional Portfolio Series allows you to get in depth with the software beginning in Project 1 — you don't have to read several chapters of introductory material before you can start creating finished artwork.

Our approach also prevents "topic tedium" — in other words, we don't require you to read pages and pages of information about text (for example); instead, we explain text tools and options as part of larger project (e.g., creating a logotype or building a folding brochure).

Clear, easy-to-read, step-by-step instructions walk you through every phase of each job, from creating a new file to saving the finished piece. Wherever logical, we also offer practical advice and tips about underlying concepts and graphic design practices that will benefit you as you enter the job market.

The projects in this book reflect a range of different types of Illustrator jobs, from creating a series of icons to designing a corporate identity to building a Web page. When you finish the eight projects in this book (and the accompanying Portfolio Builder exercises), you will have a substantial body of work that should impress any potential employer.

The eight Illustrator projects are described briefly here; more detail is provided in the full table of contents (beginning on Page viii).

International Symbols

- ☐ Setting up the Workspace
- ☐ Drawing Basic Shapes

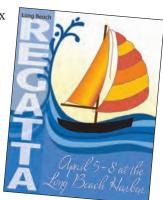






Regatta Artwork

- ☐ Drawing Complex Artwork
- Coloring and Painting Artwork
- Working with Adobe Typekit
- Creating a Finished Poster



Identity Package

- ☐ Working with Gradient Meshes
- Working with Type
- Working with Multiple Artboards
- Combining Text and Graphics











oroject 4

Ski Resort Map

- ☐ Working with Custom Swatches
- ☐ Working with Brushes
- ☐ Using Symbols



project 5

Letterfold Brochure

- ☐ Creating Documents that Fold
- ☐ Working with Imported Images
- ☐ Working with Imported Text



roject 6

Candy Packaging

- ☐ Building the File Structure
- ☐ Working with Styles and Effects
- Preparing Artwork for Output
- Previewing the Box Design in 3D



Consumer Infographics

roject 8

Web Site Interface

- ☐ Using Color Groups and Live Color
- ☐ Creating Web Site Graphics



Our goal in this book is to familiarize you with the majority of the Illustrator tool set, so you can be more productive and more marketable in your career as a graphic designer.

It is important to keep in mind that Illustrator is an extremely versatile and powerful application. The sheer volume of available tools, panels, and features can seem intimidating when you first look at the software interface. Most of these tools, however, are fairly simple to use with a bit of background information and a little practice.

Wherever necessary, we explain the underlying concepts and terms that are required for understanding the software. We're confident that these projects provide the practice you need to be able to create sophisticated artwork by the end of the very first project.

Contents

	Acknowledgements	III
	Walk-Through	IV
	PROJECTS AT A GLANCE	VI
	THE ILLUSTRATOR USER INTERFACE	1
	Understanding the Application Frame	
	Explore the Arrangement of Illustrator Panels	
	Identifying and Accessing Illustrator Tools	
	Creating Custom Tools Panels	
	Customizing Keyboard Shortcuts	
	Create a Saved Workspace	
	Explore the Illustrator Document Window	
	Explore the Arrangement of Multiple Documents	
	Moving Around an Illustrator File	
	Synchronizing Settings	
Project 1	INTERNATIONAL SYMBOLS	25
Stage 1	Setting up the Workspace	
Otage 1	Create a New Document	
	Using Smart Guides.	
	Define Smart Guide Preferences	
	Draw Rounded Rectangles	
	More about Working with Live Corners	
	Selection Basics	
	Transforming Objects with the Bounding Box	
	The Free Transform Tool in Depth.	
	Control Fill and Stroke Attributes	
	Control Object Positioning	
	Align and Distribute Objects.	
	Edit Individual Grouped Elements	
	Using the Group Selection Tool.	
	Import Template Images	
	Manage Multiple Layers	
Stage 2	Drawing Basic Shapes	
Otage 2	Create Artwork with Lines.	
	Reflect Drawing Objects	
	Rotate Drawing Objects	
	Divide Basic Shapes into Component Pieces	
	The Stroke Panel in Depth.	
	The Pathfinder Panel in Depth	
	Work in Isolation Mode	
	Use Measurements to Adjust Your Artwork	
	Draw with the Pencil Tool	
	Project Review	
	Portfolio Builder Project	76

Project 2	REGATTA ARTWORK	79
Stage 1	Drawing Complex Artwork	
	Prepare the Drawing Workspace	
	Use the Pen Tool to Trace the Sketch	83
	Understanding Anchor Point and Bézier Curve Tools	
	Reshape Line Segments	
	Build Shapes from Overlapping Paths	90
	More on the Shape Builder Tool	91
	Editing Anchor Points with the Control Panel.	92
	Use the Draw Behind Mode	93
Stage 2	Coloring and Painting Artwork	95
	Using the Draw Inside Mode	95
	Create Global Custom Color Swatches	96
	Add a Color Gradient	99
	Edit Global Color Swatches.	101
	Use the Gradient Tool	102
	Understanding Color Terms	104
Stage 3	Working with Adobe Typekit	105
	Verify your Adobe ID in Illustrator	105
	Install Fonts from Adobe Typekit	107
	Managing Missing Typekit Fonts	112
Stage 4	Creating a Finished Poster	
· ·	Manage Artwork with Sublayers	112
	Lock and Hide Artwork.	116
	Create Shapes with the Blob Brush Tool	117
	Save the File as PDF	121
	Project Review	123
	Portfolio Builder Project	124
	,	
Project 3	IDENTITY PACKAGE	127
Stage 1	Working with Gradient Meshes.	129
	Set up the Workspace	129
	Draw the Apple Shapes	131
	Create a Gradient Mesh	132
	Understanding Gradient Mesh Options	133
	Work with a Mesh Using Smart Guides	137
	Color the Remaining Objects	140
Stage 2	Working with Type	142
	Create Point-Type Objects.	143
	The Character Panel in Depth	145
	Point Type vs. Area Type	148
	Manipulate Type Objects.	149
	Convert Type to Outlines	151
	Create Custom Graphics from Letter Shapes	154

Contents

Stage 3	Working with Multiple Artboards	156
	Adjust the Default Artboard	156
	Managing Artboard Options	157
	Use the Layers Panel to Organize Artwork	159
	Copy the Artboard and Artwork	161
	Convert Mesh Objects to Regular Paths	163
	The Appearance Panel in Depth	165
	Add Spot Color to the Two-Color Logo	166
Stage 4	Combining Text and Graphics.	168
	Work with Placed Graphics	168
	Create the Envelope Layout	173
	Print Desktop Proofs of Multiple Artboards	175
	Project Review	179
	Portfolio Builder Project	180
Project 4	SKI RESORT MAP	183
Stage 1	Working with Custom Swatches	185
	Manage the Swatches Panel	185
	Define Gradient Swatches	187
	Using Spot Colors in Gradients	189
	Apply and Control Gradients	190
	Edit a Path Profile	192
	Create a Custom Pattern	195
	Creating Variable-Width Stroke Profiles.	195
Stage 2	Working with Brushes	200
	Create a New Art Brush	200
	Understanding Art Brush Options	203
	Control an Art Brush Stroke	204
	Expand Brush Strokes into Objects	205
	Create Pattern Brush Tiles	207
	Create a New Pattern Brush	210
	Pattern Brush Options	212
	Save Custom Brushes	215
Stage 3	Using Symbols	217
	Open Custom Symbol Libraries	217
	Control Symbol Instances	
	Editing Symbols in Place	
	Replace Symbols	
	Spray Symbols	
	Symbolism Tools Options	
	Modifying Symbol Sets	
	Create a Clipping Mask	
	Project Review	232
	Portfolio Builder Project	233

Project 5	LETTERFOLD BROCHURE	235
Stage 1	Creating Documents that Fold	237
	Use Artboards to Create the Panel Layout Structure	
	Control Artboard Size and Position	240
	Create Margin and Bleed Guides	246
	Create Folding Marks	248
Stage 2	Working with Imported Images	252
	Place Layout Images	252
	Manage Linked and Embedded Files	257
	Unembedding Images	257
Stage 3	Working with Imported Text	263
	Import Text for the Inside Panels	263
	Thread Multiple Type Areas	
	Using the Find Font Dialog Box	265
	Work with Hidden Characters	267
	Using the Find and Replace Dialog Box	268
	Define Paragraph Styles	269
	Import Styles from Other Files	
	Define a Character Style	277
Stage 4	Fine-Tuning Text	
	Apply Smart Punctuation	278
	Control Hyphenation and Justification	
	Format Tabbed Text	
	Check Spelling	
	Create a Job Package	
	Export a PDF File for Print	
	Project Review	
	Portfolio Builder Project	291
Project 6	CANDY PACKAGING	293
Stage 1	Building the File Structure	295
	Create the Package File from a Template	295
	Use Image Trace to Create a Complex Image	296
	Understanding Image Trace Options	300
	Sample Colors and Create Custom Swatches	301
Stage 2	Working with Styles and Effects	302
	Transform and Warp Design Elements	303
	The Glyphs Panel in Depth	306
	Apply a Warp Effect.	307
	Create a 3D Effect	309
	Create Type on a Path	311
	Type on a Path Options	313
	Place a Native Photoshop File	
	Apply Transparent Effects	
	Understanding Transparency Panel Options	320

Contents

	Creating an Opacity Mask	321
	Understanding Blending Modes	322
	Use the Touch Type Tool	323
	Apply a Built-In Graphic Style.	325
Stage 3	Preparing Artwork for Output	327
	Define Raster Effect Settings	328
	Preview Transparency Flattening	329
	More About Outputting Complex Files	330
	Export a PDF File for Proofing	331
Stage 4	Previewing the Box Design in 3D	333
	Create Image Slices	333
	Create Symbols for Box Panels	337
	Map the Art to a 3D Box.	339
	Project Review	344
	Portfolio Builder Project	345
Project 7	Consumer Infographics	347
Stage 1	Creating Charts and Graphs	349
_	Distinguishing Types of Graphs	349
	Create a Line Graph	350
	Format Graph Elements	353
	Change Graph Options	355
	Create a Bar Graph	356
	Edit Graph Data	359
	Create a Pie Graph	361
	Edit Pie Graph Elements	363
Stage 2	Drawing in Perspective	366
	Define the Perspective Grid	366
	Understanding Default Perspective Grids	371
	Draw in Perspective	
	Moving Objects in Perspective.	374
	Work with Type in Perspective	377
	Attach Objects to the Perspective Grid	379
	Transforming Perspective Type Objects	379
	Other Perspective Grid Options	383
	Project Review	384
	Portfolio Builder Project	385

Project 8	WEB SITE INTERFACE	387
Stage 1	Using Color Groups and Live Color	389
	Use a Color Group to Change Multiple Swatches	389
	Use a Color Group to Manage File Colors	392
	Work with Live Paint Groups	396
Stage 2	Creating Web Site Graphics	399
J	Examine an HTML Page	399
	Examine the Pixel Grid	402
	Define Object Names	403
	Create a Gradient Page Background	407
	Create Character Styles	409
	Export CSS and Image Files	411
	Project Review	416
	Portfolio Builder Project	417

Getting Started

Prerequisites

To use *The Professional Portfolio Series*, you should know how to use your mouse to point and click, as well as how to drag items around the screen. You should be able to resize and arrange windows on your desktop to maximize your available space. You should know how to access drop-down menus, and understand how check boxes and radio buttons work. It also doesn't hurt to have a good understanding of how your operating system organizes files and folders, and how to navigate your way around them. If you're familiar with these fundamental skills, then you know all that's necessary to use the Portfolio Series.

RESOURCE FILES

All the files you need to complete the projects in this book — except, of course, the Illustrator application files — are on the Student Files Web page at against the clock.com. See the inside back cover of this book for access information.

Each archive (ZIP) file is named according to the related project (e.g., **Symbols_AICC14_RF.zip**). At the beginning of each project, you must download the archive for that project and expand it to access the resource files that you need to complete the exercises. Detailed instructions for this process are included in the Interface chapter.

Files required for the related Portfolio Builder exercises at the end of each project are also available on the Student Files page; these archives are also named by project (e.g., Triumph_AICC14_PB.zip).

ATC FONTS

You must download and install the ATC fonts from the Student Files Web page to ensure that your exercises and projects work as described in the book. You should replace older (pre-2013) ATC fonts with the ones on the Student Files Web page.

SOFTWARE VERSIONS

This book was written and tested using the 2014 release of Adobe Illustrator CC (v 18.0) software, as released in June 2014. (You can find the specific version number in the Splash Screen that appears while your application is launching.)

Because Adobe has announced periodic upgrades rather than releasing new full versions, some features and functionality might have changed since publication. Please check the Errata section of the Against The Clock Web site for any significant issues that might have arisen from these periodic upgrades.

SYSTEM REQUIREMENTS

The Professional Portfolio Series was designed to work on both Macintosh or Windows computers; where differences exist from one platform to another, we include specific instructions relative to each platform. One issue that remains different from Macintosh to Windows is the use of different modifier keys (Control, Shift, etc.) to accomplish the same task. When we present key commands, we always follow the same Macintosh/Windows format — Macintosh keys are listed first, then a slash, followed by the Windows key commands.