

PROJECT 1

Page 34, Step 11. The step currently shows an incorrect measurement. It should read:

- 11. Choose View>New Guide again. Choose the Horizontal option and type 11.125 in the field. Click OK.**

At this point you should have four guides – two vertical and two horizontal, each 1/8" from the file edges. These guides mark the trim size of your final 8.5 × 11" file.



PROJECT 3

Page 157, Step 3. The step currently shows an incorrect measurement. (The annotation in the image after this step is correct.) The step should read:

- 11. Move the zero point to the intersection of the top and left guides, and then drag vertical guides to mark the spine area (8" from the left, and then 3/4" from that guide).**

Note:

The step says “drag vertical guides”. You might point out that the View>New Guides dialog box always positions guides from the original document zero-point (top-left corner); using this method, students would have to add the 5/8" of the foldover area to place the correct guides.